

**City of Southmayd, Texas**  
Minutes of the February 20, 2024  
Regular City Council Meeting

The City Council of the City of Southmayd, Texas met on this date at 6:00 p.m. for a regular City Council meeting. City Council members present were Mayor Debra Thompson, Mayor Pro Tem Michael Horstman, Teresa Miller, Robert Thompson, and Tom Byler. City Staff present were City Secretary Amanda McGill and Lieutenant Nortman.

**Agenda**

**A. CALL TO ORDER & Declaration of a Quorum.**

Mayor Thompson called the City Council meeting to order at 6:00 pm, February 20,2024.

**B. Pledge to Flag & Invocation**

Councilmember Byler led the Pledge to Flag and Invocation.

**C. Welcome Guests**

Guests were welcomed and introduced.

**D. PUBLIC FORUM**

*Public Forum: (Citizens are allowed 3 minutes to speak. If the issue is on the agenda, the City Council may choose to discuss and consider the item. If the issue is not on the agenda, the Council is not permitted by state law to respond to or discuss the item other than to make statements of specific information in response to a citizen's inquiry or to recite existing policy in response to the inquiry. The Council may request the issue to be placed on a future agenda for action in accordance with state law. This forum is not the appropriate place to address complaints against Public Officials and/or Staff. Complaints of this nature should be made in writing and filed with the City Secretary.)*

There were no citizen comments.

**E. PRESENTATIONS AND RECOGNITION: (No Action)**

There were no presentations or recognitions.

**F. CONSENT AGENDA & STAFF REPORTS**

*\*Consent agenda items are routine in nature and may be acted upon in one motion without discussion unless a Council Member or a citizen requests a specific item be discussed and voted on separately.*

**1. Discuss, consider, and possible action on approval of the City Council minutes of January 16, 2024, and February 13, 2024.**

Councilmember Miller made a motion to approve the consent agenda and department reports. Councilmember Thompson seconded the motion and the motion passed unanimously.

## **G. INFORMATIONAL REPORTS**

*\*These reports are for information only. No discussion is appropriate unless there is a specific item listed below or there is a request that the item be placed on a subsequent agenda as a discussion and action item. Sec. 551.0415 of Open Meetings Act*

### **1. Mayors Report**

No report.

## **H. REGULAR AGENDA**

### **1. Discuss, consider, and possible action on presentation of the January 2024 financial statements and report of account by Joe Madden, CPA.**

Councilmember Byler made a motion to approve the January 2024 financial statements. Mayor Pro Tem Horstman seconded the motion and the motion passed unanimously.

### **2. Discuss, consider, and possible action on the contract from Grayson County Election Administration regarding the May 2024 general election.**

Mayor Pro Tem Horstman made a motion to accept the Grayson County Election contract for the May 2024 general election. Councilmember Byler seconded the motion and the motion passed unanimously.

### **3. Discuss, consider, and possible action on approval of the City of Southmayd Order of Elections.**

Councilmember Byler made a motion to approve the Order of Elections. Councilmember Thompson seconded the motion and the motion passed unanimously.

### **4. Discuss, consider, and possible action on estimates from Axon Enterprise, Inc. for the AED PLUS for the Southmayd Police Department.**

Councilmember Byler made a motion to table the purchase of the AED PLUS machines. Councilmember Miller seconded the motion and the motion passed unanimously.

### **5. Discuss, consider, and possible action regarding estimates received from Asco Equipment for tractor repairs.**

Mayor Pro Tem Horstman made a motion to approve the estimate in the amount of \$3,044.44 for tractor repairs. Councilmember Byler seconded the motion and the motion passed unanimously.

### **6. Discuss, consider, and possible action regarding the Field Observation Report from Antero Group for the prioritization of resurfacing Parkview Dr, Parkview Cr, and Christi Ln.**

Mayor Pro Tem Horstman made a motion to start with Parkview Dr. and Parkview Cr. as priority. Councilmember Byler seconded the motion and the motion passed unanimously.

**7. Discuss, consider, and possible action to adopt necessary civil rights and fair housing policies associated with the City's TxCDBG Grant.**

Mayor Pro Tem Horstman made a motion to adopt civil rights and fair housing policies associated with the City's TxCDBG Grant. Councilmember Miller seconded the motion and the motion passed unanimously.

**8. Review and discuss Section 3 policy updates and information for the City's TxCDBG Contract #CDV23-0090.**

Discussion only. No action taken.

**9. Discuss, consider, and possible action on estimate from SSD alarms for the install of 3 additional cameras in the Southmayd Police Department.**

Mayor Pro Tem Horstman made a motion to table the discussion on the installation of 3 additional cameras. Councilmember Miller seconded the motion and the motion passed unanimously.

**10. Discuss, consider, and possible action on allowing leak adjustments on water bills for residents within Southmayd.**

Mayor Pro Tem Horstman made a motion to adjust water bills based on city policy. Councilmember Thompson seconded the motion and the motion passed 3 to 1.

**11. Discuss, consider, and possible action regarding estimates on supplies for the installation of "No Jake Brake" signs.**

Councilmember Byler made a motion to purchase 4 Jake Brake signs in the amount of \$434.30. Councilmember Thompson seconded the motion and the motion passed unanimously.

**12. Discuss, consider, and possible action regarding the moving of the large evidence safe from the old police station to the new police station and the amount of money allowable for the move.**

Mayor Pro Tem Horstman made a motion to table the discussion on the moving of the large evidence safe. Councilmember Miller seconded the motion and the motion passed unanimously.

**13. Discuss, consider, and possible action on a code enforcement issue regarding the substandard structure located at 4613 McElroy.**

Mayor Pro Tem Horstman made a motion to table the discussion on 4613 McElroy. Councilmember Miller seconded the motion and the motion passed unanimously.

**14. Discuss, consider, and possible action on the letter from TCEQ regarding the proposed Texas Pollutant Discharge Elimination System located approximately 0.63 miles northeast of Southmayd Rd. and Wrangler Dr.**

Discussion only. No action taken.

**I. Executive Session:**

Mayor Pro Tem Horstman made a motion to convene into executive session at 7:04 p.m. Councilmember Thompson seconded the motion and the motion passed unanimously.

**J. Executive Session:**

Mayor Pro Tem Horstman made a motion to reconvene into regular session at 7:40 p.m. Councilmember Miller seconded the motion and the motion passed unanimously.

Mayor Pro Tem Horstman made a motion to hire Jeffrey Laughlin with a salary of \$95,000 with a budget amendment. Pending a background check Jeffrey Laughlin's start date will be April 1, 2024. Councilmember Miller seconded the motion and the motion passed unanimously.

**K. ADJOURN**

Councilmember Thompson moved to adjourn. Mayor Pro Tem Horstman seconded the motion. The motion passed unanimously, and the meeting was adjourned at 7:43 p.m.

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Debra Thompson, Mayor

ATTEST:

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Amanda McGill, City Secretary  
Approved: March 19, 2024